



Shatford Centre Volunteer Application Form

The Shatford Centre is an historic building and it is the home of the Okanagan School of the Arts (OSA), a non-profit society established in 1961. OSA provides a wide range of creativity classes, programs, events and workshops for people of all ages and stages. If you are interested in heritage, the arts and being in a creative atmosphere, we invite you to be part of the Shatford Centre Team.

We have a variety of opportunities for volunteers, from greeters to helping with events, such as: art openings, dinners, music, dance or film festivals held at the Shatford Centre. There is also on-going maintenance, cleaning, kitchen/office work & activities. People with certain skills, experience and/or interests in carpentry, sewing, computers and other talents are always an asset. We thank you for considering being on the Shatford Centre Team. Please fill in the form below and we will contact you directly!

First Name: _____ Last Name: _____

Address: _____

Email: _____ Phone: _____

I prefer to work specific Days/Times ____ Please Specify: _____

I would like to work on a flexible/project basis, please explain _____

My age group is: ____ Teen ____ Adult ____ Senior ____ or _____ years of age

I enjoy working with: Children ____ Adults ____ Seniors ____ Everyone ____

Additional Comments:

We would love to have your time at the Shatford Centre - Okanagan School of the Arts be as rewarding as possible. We are always open to suggestions. Please let us know how we can customize your volunteer experience to best suit your talents and abilities. We appreciate your contribution of time and effort and believe that this benefits the whole community. Thank you for being part of this legacy project! **Please check your areas of interest below.**

Clerical

- General Office skills Telephone Reception Reception
- Accounting/bookkeeping Computer troubleshooting Computer skills

(Please list training in computer programs below)

Building Maintenance/Handyman (woman)

- Building Cleaning Woodworking Painting
- Plumbing Electrical Landscaping
- Gardening Set design/building Moving/Setup

Food and Beverage Services

- Food Prep Food/Beverage Serving Cooking
 Table setup Cleanup

Do you have these food and beverage service certificates, that may be helpful to us?

- Serving it Right Food Safe

Creative Assistance

- Work on event committees Printmaking Photography
 Visual Arts Studio Teaching Music
 Assist setup/cleanup workshops Program development Writing

Other (please explain) _____

Special Events

- Audio/Visual Event Photography Setup/Tear down
 Community Outreach Ushering Front of House
 Event Videography Ethnic specialty: Please specify _____

General

Do you have a Current CPR/First aid certificate? Yes No

Do you have a Class 4 Unrestricted Driver's License? Yes No

Other Degrees/Diplomas/Certificates which may be helpful? (please list below)

Signature: _____ Date: _____

NOTE: All applicants are required to have a Criminal Check done. Forms are at the Shatford Centre office. There is no cost for doing this.

Please return your completed form, by email to info@shatfordcentre.com
 or deliver/mail to Shatford Centre Okanagan School of the Arts,
 760 Main Street, Penticton, BC V2A 5E2
 Phone: 250-770-7668
www.shatfordcentre.com